



Getting More Out of Your Mine

Wenco, a subsidiary of Hitachi Construction Machinery (HCM), provides high technology solutions for the mining industry globally to advance productivity, efficiency and safety. Check us out at www.wencomine.com.

We are currently hiring a full-time **Senior Systems Administrator** to join our global team at our head office location based in Richmond, BC. This position will report to the IT Manager based in the Richmond office. The candidate will be responsible for implementing & maintaining IT infrastructure within the organization, providing day-to-day technical support to all branch offices, departments and employees; and acting as an internal consultant for IT based initiatives for the various departments.

EXPECTED CONTRIBUTIONS:

Key Deliverables:

- Consolidate the virtualization Infrastructure
- Maintain a high SLA objective for both IT systems and end-user support.
- Provide input for the planning and rollout of any new internal systems, upgrades and subsequent maintenance of all infrastructure platforms
- Be a key contributor to the ongoing development efforts to improve quality of Wenco's IT network and infrastructure
- Review and design deployed infrastructure for high availability

Responsibilities:

- Perform end user support for our internal customers. This includes imaging, deployment of assets, asset procurements and end user troubleshooting (Local & Remote).
- Administer the Microsoft office productivity suite via Office 365.
- Administer the Google apps productivity suite.
- Install, configure & administer our VMware 5.x & 6.x virtual environments
- Administer our Azure cloud environments
- Perform monthly security updates and critical day one exploits as needed.
- Administer backups of critical servers and ensure that jobs complete successfully
- Perform monthly security updates and critical day one exploits as needed.
- Administer backups of critical servers and ensure that jobs complete successfully
- Administer & maintain the Cisco Meraki network
- Perform proactive system monitoring to ensure a high degree of system uptime with tools such as Nagios, Solarwinds.
- Continuously update system infrastructure documentations as changes are performed

EXPERIENCE, KNOWLEDGE, SKILLS AND ABILITY REQUIRED:**Experience and Knowledge**

- Experience supporting MS Windows Server (2012/2016)
- Experience supporting MS SQL Server 2012 or higher
- Experience building, supporting, maintaining documentation
- Intricate knowledge and application use for the Windows Server Family
- Strong understanding of Active Directory administration and troubleshooting
- Strong understanding in Incident response and Change management
- Implementation and maintenance of storage-based networks
- Experience installing and managing hyperconverged infrastructure: Nutanix or HyperFlex
- Knowledge and understanding of firewall principles and administering firewall rules for devices such as Palo Alto and CheckPoint.
- Experience with Atlassian products will be considered an **asset**
- VCP certification or Cisco CCNA certification will be considered an **asset**
- Experience with scripting languages such as PowerShell will be considered an **asset**
- Experience administering and deploying Linux based operating systems will be considered an **asset**

Skills and Abilities

- Demonstrates a high level of confidentiality and professionalism
- Excellent communication skills, both written and verbally
- Collaborative in nature and ability to coordinate cross-functionally between branches, groups, and/or departments
- Flexible, adaptable with strong prioritization skills
- Desire to create transparency and accountability for him/herself and department co-workers
- Continual learning approach, desire to strengthen and expand his/her own skillset, as well as team members, through professional development opportunities and assess new technologies
- Clear, persuasive and effective written and verbal communication skills
- Continuously looking for ways to improve customer service
- Self-motivated, effective as an individual contributor as well as a team player
- Sharp analytical and problem solving skills

EDUCATION REQUIRED:

- University Degree in Computer Science or Information Technology, or College Diploma with IT experience and certifications



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Why Join Wenco?

- Come join a highly motivated team and great place to work!
- Company that values talent and nurtures career development training
- Extensive benefits plan
- Profit sharing
- Free parking and shuttle service for employees using transit
- International offices with opportunity for travel
- We offer much more!

For immediate consideration apply today!