



*A subsidiary of Hitachi Construction Machinery Co. Ltd.*

**Wenco International Mining Systems**, a subsidiary of Hitachi Construction Machinery (HCM), is a software development company that provides a series of technology product lines related to the optimization and improvement of mines and material movers worldwide. As Wenco continues to build the next generation of technology, we need a wide range of professionals to help us achieve our objectives. To learn more, check us out at [www.wencomine.com](http://www.wencomine.com)!

We are currently seeking a full-time **Senior Accountant** to join our head office in Richmond, BC. The Senior Accountant will be primarily responsible for the revenue process for support contracts, maintaining the property and equipment schedules, preparing payroll journals, assisting with tax compliance and with other complex finance-related items as necessary. If you are a hardworking, experienced accountant who can work in a high-paced environment, we want to talk to you!

**EXPECTED CONTRIBUTIONS:**

- Take ownership of the revenue recognition and related processes for support contracts including preparing the annual continuity schedule, updating for changes on a monthly basis, recording monthly journal entries, issuing invoices and assisting with the annual contract renewal process;
- Streamline the payroll journal entry process and prepare ongoing monthly payroll reconciliations and journal entries for Wenco's global offices;
- Assist with ongoing corporate tax reporting for Canada, United States, South Africa, Australia, Russia, and other jurisdictions as required;
- Prepare and reconcile monthly capital asset entries using Microsoft Navision fixed asset ledger;
- Prepare the quarterly sales compensation calculation and the related journal entries;
- Using data from Microsoft Navision and Dayforce HRIS, create new and maintain all existing periodic management reports including budget-to-actual variance analysis, senior management dashboards and other reports as requested;
- Be a key contributor to the overall month-end process and financial accounting cycle as well as providing the Finance team with strong breadth knowledge of regulatory and compliance matters impacting the business;
- Assist with the monthly and quarterly reporting to our parent company and ultimate parent company (Hitachi Construction Machinery and Hitachi respectively);
- Assist with internal and external audits, preparing working papers and taking a key supporting role in the year-end external audit;
- Other reporting, special assignments and projects as directed by the Corporate Controller and the VP Finance & Operations.

**EXPERIENCE, KNOWLEDGE, SKILLS AND ABILITY REQUIRED:**

- Minimum 3 years of full-cycle accounting experience;
- Bachelor degree in Accounting or Business Administration;
- CPA designation or CPA candidate nearing program completion;
- Advanced knowledge of Excel and Word, including proven experience of using advanced Excel knowledge in practice;
- Strong knowledge of accounting standards including experience with revenue recognition standards;



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- Experience in learning and using different ERP software (experience using Microsoft Navision is an asset);
- Strong understanding of annual audit requirements and experience in preparation of working papers;
- Excellent communication skills including the ability to write clear, concise and formal business communications;
- Excellent analytical and problem solving abilities;
- Strong working knowledge of corporate tax regulations is an asset;
- Well-organized and highly motivated with the ability to prioritize, multi-task and meet multiple deadlines;
- Detail-oriented and committed to a high quality of work and accuracy;
- Proven experience in identifying and implementing accounting process improvements is an asset.

### **WHY JOIN WENCO?**

- We provide opportunities for growth within the company
- We offer an extensive benefits plan
- We provide a fun working environment, including Fresh Fruit Mondays and Popcorn Fridays, along with table tennis, foosball, beanbag toss and Giant Jenga in our office
- We incorporate employee engagement activities, including in-office yoga and meditation
- We offer opportunities for continuous training and development (in-house and external) to learn the latest technologies
- We offer our employees a profit-sharing plan that provides them with the benefits of their hard work
- We provide free parking and shuttle service for employees using transit
- We are heavily involved in the community and join various events for non-profit organizations, such as the Heart & Stroke Big Bike and Vancouver Sun Run
- We offer much more!

Wenco advances the efficiency and safety of the world's surface mining equipment through our fleet management systems. We are committed to providing a stable yet exciting work place environment for individual employees to build and grow their career with the company.

Wenco is an Equal Opportunity Employer.

### **Disclaimer**

The information in this description has been designed to indicate the general nature and level of work performed by employees. It is not designed to contain or be interpreted as a comprehensive inventory of all duties, responsibilities, and qualifications required of employees assigned to this job. It is not intended as an employment contract. Job descriptions are subject to change, which may not necessarily affect compensation.